



Architectural Control Committee Application for Final Submittal

Plan Submittal Requirements: Please thoroughly review your plans and application to ensure that all required information is included. Sign below & initial each item as verification that the plan submittal is complete (for items that do not apply, write n/a). **Incomplete applications will not be reviewed.**

Name: _____	Signature: _____
Property Address: _____	Lot: _____ Phase: _____
Phone: _____	Email: _____

Fees: (please make separate checks payable to Rough Hollow)

- Construction Deposit- \$3500.00 (refundable) Plan Review Fee- \$750.00 (non-refundable)
 Road Use Fee- \$500.00 (non-refundable)* Non-Utilization Propane Deposit Fee- \$3500.00 (refundable)

*Applies only to Rough Hollow South Shore I Section 10 and Section 7 (upper rim only)

Site Plan: (please initial when complete)

- _____ Site plan is at a scale no less than 1" =10' on a 24"x 36" or 30" x 42" sheet.
- _____ Shows location and area of the building site.
- _____ Shows location and area of residence.
- _____ Shows location of all proposed improvements.
- _____ Shows distances from any proposed structures or improvements to the nearest lot lines, building setback lines, easements, and/or any existing structures, driveways, parking areas, patios, pools, walls, fences, and utility services.
- _____ Shows locations of all utilities including the final location of the sewer system, utility meter, back flow prevention devise, transformer locations and screening techniques.
- _____ Shows location of topographic and vegetative features of the site.
- _____ Shows location of silt and construction fencing.
- _____ Shows proposed site grading.
- _____ Shows elevation of all building floors, roof peaks, patios, and terraces, shown in relation to the site contour elevations.
- _____ Shows location of portable toilet and trash dumpster.
- _____ Shows location, height, and materials of all retaining walls.
- _____ A complete grading plan establishing natural grade in sufficient detail as may be required by the ACB to fully evaluate the potential impact of the proposed construction on existing trees/plants, and the extent, if any, of proposed cuts/fills, retaining walls or extended foundations. The plan shall be prepared using a minimum of 2' contours.
- _____ Shows location of the construction entrance for the building site.

- _____ Shows all exterior lighting plan and lighting fixture details, including yard light and dimensions to the street.
- _____ Shows driveway and sidewalk dimensions and materials to be used.
- _____ Shows air conditioning location and screening.
- _____ Shows the Owner's name, address and phone number, the Architect's name, address and phone number, the Builder's name, address, office number and job-site phone number.

Foundation Plan: (to be designed by a Texas registered engineer)

- _____ Foundation Plan will include beam layout and detail.
- _____ Foundation Plan is to include a note stating that the exposed house foundation will not extend above the finished grade more than twelve inches (12").
- _____ Shows all exposed deck, fence, ect., foundation does not extend above the finished grade more than eight inches (8").
- _____ Shows exterior vertical surface between decks, porches, and grade is masonry to match the house.

Structural Plans:

- _____ Structural Plan includes cross-sections of typical wall construction detail.
- _____ Structural Plan includes roof plan and/or truss specifications that includes rafter details, joists, beams and/or trusses.
- _____ Structural Plan includes second- story framing or truss specifications, which also details joists, beams and or trusses for the second floor.

Elevation Plans:

- _____ Elevation plan shows the percent of exterior vertical surface that will be glass, doors, masonry or other materials.
- _____ Elevation plan includes the elevation above finished slab to the highest ridge-line (roof height).
- _____ States roof material to be used.
- _____ Shows the location and detail of roof vents and other penetrations (please note: roof vents will be as unobtrusive as possible and low profile ventilators will be used and when ever possible roof vents should not be visible from the front of the house).

Other Requirements:

- _____ Final submittals shall be submitted in duplicate
- _____ Both the Owner and their Builder shall execute and deliver their notarized Statements of Intent to Comply with the Design Guidelines.
- _____ A story board showing color pictures of all the materials to be used on the exterior of the house, along with the Manufacture's specification and if requested by the ACC samples of all exterior materials and colors, windows and glass specifications, and accent items. These shall be mounted on an 8 ½" x 11" board clearly marked with Owner's name, filing date, lot number, phase number, and address.

Propane Utilization:

- _____ All water heaters, central heating and/or furnaces, stoves, cooktops, ranges, ovens and heated pools must utilize propane as outlined for Rough Hollow South Shore in the Third Amendment to the Master Declaration for Rough Hollow and recorded in Travis County Public Records, Document Number 2007090795 and Fifth Amendment and recorded in Travis County Public Records, Document Number 2009159181 and Rough Hollow South Shore II in Travis County Public Records, Document Number 2011181824. Failure to comply with these requirements will result in forfeiture of the Non-Utilization of Propane Deposit posted for the Lot by Owner.